**GOVERNORS**

Governors are like a board of Directors and make decisions about how the school is run. They meet at least once a term at school.

Governors are appointed to help:

Decide what is taught

Set standards on behaviour

Interview and select staff

Decide how the school budget is spent

School Governors have legal duties, powers and responsibilities. They act together, they cannot act individually.

School Governors are:

Parents

Staff at the school

Local authority representatives

Co-opted community representatives

Why are parents on the Governing Body?

Parent governors bring the views of parents to the Governing Body, but they speak and act as individuals. They have equal status in the work of the Governing Body and have voting rights.

What Parent Governors are expected to do?

Parent Governors can make sure that all communications with parents are both informative and easy to read, describe the activities in everyday language and avoid the use of jargon. The Governors can ensure that parents have easy access to information.

What do Governors do?

The Governors meet at least once a term.

The Head teacher presents a report on all school activities, curriculum, finance and staffing matters. Discussions range over many issues, such as the state of the grounds and buildings, deployment of staff, the progress of learning of the pupils, finance, health and safety, wellbeing. There is a committee for Finance and Staffing, Premises/Health and Safety/Wellbeing and a working party for the Curriculum. Copies of reports and the minutes of meetings are available in school for parents to read, along with the instruments and articles of Government. The governors are all unpaid volunteers and have received no travel or subsistence allowance this year.

**List of current Governors:**

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| LA Governor  Chair | Mr. Stephen Beckley | Appointment date: 01.9.04  Term of Office: 01.09.20 Expiry date:31.8.2024 |
| Co-opted Governor  Vice Chair | Mrs. Pauline Whitehead | Appointment date: 10.06.15 Term of Office: 10.06.2015  Expiry date: 09.06.2023 |
| Co-opted Governor | Mrs. Ann Hanaghan | Appointment date: 20.02.21  Term of Office: 22.02.21  Expiry date: 21.2.2025 |
| Co-opted Governor | Mr. Ian Hartley | Appointment date: 10.06.15  Term of Office: 10.06.19  Expiry date: 09.06.2023 |
| Co-opted Governor | Mrs. Susan Gee | Appointment date: 10.06.15  Term of Office: 10.06.19  Expiry date: 09.06.2023 |
| Co-opted Community Governor | Vacancy |  |
| Co-opted  Governor | Mrs. Jill Hudson | Appointment date: 08.10.18  Term of Office: 1.10.22  Expiry date: 30.9.26 |
| Co-opted Governor | Mr. James Woodward | Appointment date: 10.06.15  Term of Office: 10.06.19  Expiry date: 09.06.2023 |
| Parent Governor | Ms. Jenny Allen | Appointment date: 15.10.21 Term of Office: 15.10.21  Expiry date: 14.10.2025 |
| Parent Governor | Miss Liz Rudd | Appointment date: 02.11.20  Term of Office: 02.11.20  Expiry date: 1.11.2024 |
| Parent Governor | Mrs. Helen Singleton | Appointment date: 14.10.19  Term of Office: 07.11.19  Expiry date: 13.10.2023 |
| Staff  Governor | Mrs Karen Adamson  c/o Buckstones School | Appointment date: 10.6.15  Term of Office: 13.06.19  Expiry date: 09.06.2023 |
| Co-opted Governor | Mr Darren Lyon | Appointment date: 3.11.21  Term of Office: 03.11.21  Expiry date: 2.11.2025 |
| Co-opted Governor | Mrs. Valerie Joyce | Appointment date: 01.9.22  Term of Office: 01.09.22  Expiry date: 31.8.2026 |
| Head teacher | Miss Sarah Healey  c/o Buckstones School | Appointment date: 1.9.2002 |

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| Type | Name of Governor | Last Full Governors Attended |
| LA Governor  Chair | Mr. Stephen Beckley | 2.11.22 |
| Co-opted Governor  Vice Chair | Mrs. Pauline Whitehead | 2.11.22 |
| Co-opted Governor | Mrs. Ann Hanaghan | 2.11.22 |
| Co-opted Governor | Mr. Ian Hartley | 2.11.22 |
| Co-opted Governor | Mrs. Susan Gee | 03.11.21 |
| Co-opted Governor | Mrs. Val Joyce | 2.11.22 |
| Co-opted  Parent Governor | Mrs. Jill Hudson | 02.02.22 |
| Co-opted Parent Governor | Mr. James Woodward | 2.11.22 |
| Parent Governor | Miss Liz Rudd | 2.11.22 |
| Parent Governor | Mrs. Helen Singleton | 2.11.22 |
| Staff Governor | Mrs Karen Adamson  c/o Buckstones School | 02.02.22 |
| Co-opted Governor | Mr Darren Lyon | 02.02.22 |
| Parent Governor | Ms. Jenny Allen | 15.6.22 |
| Head teacher | Miss Sarah Healey  c/o Buckstones School | 2.11.22 |

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| Committee Membership |  | Business, Pecuniary and Personal Interest | Last meeting attended |
| Staffing  Significant Change  Pay/Finance  Premises/Health and Safety/Wellbeing/Health and Safety  Link Governor  GDPR  HR Policy | Mr. Stephen Beckley | None 14.06.22 | Pay/Finance –  24.5.22  Premises/Health and Safety/Wellbeing – 22.11.22 |
| Curriculum  Staffing  Significant Change  Pupil Discipline  Premises/Health and Safety/Wellbeing/Health and Safety  Appeals  SEND Governor  Analyse Information and Data | Mrs. Pauline Whitehead | None 25.05.22 | Curriculum –  20.9.22  Pay/Finance –  8.11.22  Premises/Health and Safety/Wellbeing – 22.11.22 |
| Premises/Health and Safety/Wellbeing/Health and Safety  Health and Safety  Attendance | Mr. Ian Hartley | None 26.01.22 | Premises/Health and Safety/Wellbeing –22.11.22 |
| Curriculum  Premises/Health and Safety/Wellbeing/Health and Safety  Staffing  Appeals  Pupil Absence  Pupil Discipline  Child Protection/Safeguarding Governor | Mrs. Susan Gee | None 24.01.22 | Curriculum –  25.01.22  Premises/Health and Safety/Wellbeing – 29.06.21 |
| Curriculum  Literacy Governor  SEND | Mrs. Jill Hudson | Parent 02.02.22 | Curriculum – 20.09.22 |
| Significant Change  Pay/Finance  I.T. Governor  Financial Health and Efficiency  Significant Change  I.T.  Digital and Remote Learning | Mr. James Woodward | Parent 31.01.22 | Pay/Finance –  8.11.22 |
| Premises/Health and Safety/Wellbeing/Health and Safety  Pay/Finance | Miss Liz Rudd | Parent 02.02.22 | Pay/Finance –  8.11.22  Premises/Health and Safety/Wellbeing – 08.03.22 |
| Curriculum  Pupil Discipline  Premises/Health and Safety/Wellbeing/Health and Safety  Closing the Gap for EAL Learners  EMHW  Science Governor | Mrs. Helen Singleton | Parent 14.06.22 | Curriculum –  20.09.22  Premises/Health and Safety/Wellbeing – 22.11.22 |
| Curriculum  History and Geography  Maths, | Mrs Anne Hanaghan | Governor at another Oldham School 03.07.22 | Curriculum –  3.5.22 |
| Curriculum | Mrs Karen Adamson  c/o Buckstones School | Link to Sense of Number 16.06.22 | Curriculum – 3.5.22 |
| Curriculum  Pupil Absence  EYFS | Ms. Jenny Allen | None 15.06.22 | Curriculum- 3.5.22 |
| Pay/Finance  Significant Change  Staffing | Mr Darren Lyon | Principal of Waterhead Academy in Oldham 02.02.22 | Pay/Finance - |
| Curriculum  Staffing  Pay/Finance  Premises/Health and Safety/Wellbeing/Health and Safety | Miss Sarah Healey  c/o Buckstones School | None 07.09.22 | Curriculum –  20.09.22  Pay/Finance –  8.11.22  Premises/Health and Safety/Wellbeing – 22.11.22 |
| Curriculum | Mrs Valerie Joyce | None 10.10.22 | Curriculum – 20.09.22 |

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| Governor meeting | Agenda |
| Full Governors – 2.11.22 | During the meeting the Governors:   * Received a report outlining what we have been doing in school which included reviewing the recent parental questionnaire * Reviewed the School Development Plan * Reviewed the Pupil Premium report and Sports Premium report * Agreed the changes in the school day * Shared reports from Governor visits about:    R.E.   History and Geography   Art   SEND   Attendance   Maths   Design and Technology   P.E.   Emotional Health and Wellbeing   * Agreed the Accessibility Plan * Agreed the following policies:   Safeguarding and Child Protection   * procedures and training * Reported on the fire drill |
| Curriculum Committee Meeting – 20.9.22 | During the meeting the Governors agreed and discussed:  School Development Plan  Prospectus  Art Policy  D and T Policy  Languages Policy  History Policy  Geography Policy  R.E. Policy  Music Policy  P.E. Policy  Science Policy  Computing Policy  ICT and Internet Use Policy |
| Pay/Finance – 8.11.22 | During the meeting the Governors discussed and/or agreed:   * Agreed the new budget * Reviewed the School Fund Accounts * Discussed changes in working patterns for Teaching Assistants affected by the lengthening of the school day |
| Premises/Health and Safety/Wellbeing/Health and Safety/Safeguarding – 22.11.22 | During the meeting the Governors reviewed and/or agreed :   * The plan of works from the Site Manager * Planned a Safeguarding Audit * Carried out a Health and Safety walk |

**Governors Training**

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|  |  | |  |  |  |  | | --- | --- | --- | --- | |  | **Jenny Allen** | | | |  | New Governors Induction Training (3 session course) |  | |  | New Governors Induction Training (3 session course) |  | |  | Supporting Children with Speech Sound Difficulties |  | |  | New Governors Induction Training (3 session course) |  | |  | Health & Safety Responsibilities of a School Governor |  | |  | Promoting the Education of Children Looked After and Children with a Social Worker |  | |  | GovernorHub Tour |  | |  | Prevent Online Training Course |  | |  |  |  | |  | **Stephen Beckley** | | | |  | Chairs Briefing & Professional Development |  | |  | Ofsted Training in School |  | |  | Chairs Briefing & Professional Development |  | |  | Chairs Briefing & Professional Development |  | |  | Chairs Briefing & Professional Development |  | |  | Chairs Briefing & Professional Development |  | |  | SEND - Ofsted and Oldham's Inclusion Strategy |  | |  | Chairs Briefing & Professional Development |  | |  | Chairs Briefing & Professional Development |  | |  | Chairs Briefing & Professional Development |  | |  |  |  | |  |  |  | |  | **Susan Gee** | | | |  | Ofsted Training in School |  | |  | Preparation for Ofsted and Effective Challenge |  | |  | Exclusion and Fair Access Training |  | |  | Safeguarding |  | |  | Safeguarding e learning module |  | |  | Keeping Children Safe in Education 2020 - Governor Responsibility |  | |  | Safer Recruitment |  | |  | WRAP (Workshop Raising Awareness of Prevent) |  | |  | Introduction to Safeguarding - Governors Responsibilities |  | |  | Induction for New Governors 3/3 |  | |  | Induction for New Governors 2/3 |  | |  | Induction for New Governors 1/3 |  | |  |  |  | |  | **Ann Hanaghan** | | | |  | Chairs Briefing & Professional Development |  | |  | Developing the role of the governor |  | |  | Prevent Online Training Course |  | |  | Safeguarding eLearning Module |  | |  | Chairs Briefing & Professional Development |  | |  | Preparation for Ofsted and Effective Challenge |  | |  | Chairs Briefing & Professional Development |  | |  | SEND - Ofsted and Oldham's Inclusion Strategy |  | |  | Promoting the Educational Needs of Looked After & Previously Looked After Children |  | |  | Governing Body Succession Planning Workshop |  | |  | Governor Mark - Impact Statements |  | |  | Governor Mark - Support and Challenge |  | |  | Getting to Good - Session 1 |  | |  | Governor Mark - Strategic Leadership and Statutory Responsibilities |  | |  | Governor Mark |  | |  | Headteacher and Teacher Appraisal - Governors Responsibilities |  | |  |  |  | |  | **Ian Hartley** | | | |  | Prevent Training |  | |  | Ofsted Training In School |  | |  | Health & Safety Responsibilities of a School Governor |  | |  | Preparation for Ofsted and Effective Challenge |  | |  | Health & Safety Management for School Governors |  | |  | Attendance Training for School Governors |  | |  | Preparation for Ofsted and Effective Challenge |  | |  | Health & Safety Management for School Governors |  | |  | Understanding Data and Target Setting |  | |  | Governor Mark |  | |  | Governor Mark |  | |  | Governor Mark |  | |  | Induction for New Governors 3/3 |  | |  | Induction for New Governors 2/3 |  | |  | Induction for New Governors 1/3 |  | |  |  |  | |  | **Elizabeth Rudd** | | | |  | A Governor Toolkit to a Wellbeing Conversation: How to Support Heads and SLT in your role |  | |  | Keeping Children Safe in Education - Governor Responsibility Training |  | |  | Wellbeing for Education Return for Governors and Trustees |  | |  |  |  | |  | **Helen Singleton** | | | |  | Prevent Training |  | |  | Ofsted Training In School |  | |  | Mental Health Champions Foundation (Place2be) |  | |  | Preparation for Ofsted and Effective Challenge |  | |  | Health and Wellbeing and Neuroscience |  | |  | Induction for New Governors 3/3 |  | |  | Induction for New Governors 2/3 |  | |  | Induction for New Governors 1/3 |  | |  |  |  | |  | **Pauline Whitehead** | | | |  | Governor webinar | Supporting digital strategies in your schools |  | |  | GovernorHub Tour |  | |  | Girlguiding UK - 'A Safe Space' Level 3 Safeguarding Training |  | |  | The Art of Taking the Chair |  | |  | Chairs Briefing & Professional Development |  | |  | Understanding the FFT Dashboard for Governors |  | |  | Governor Mark |  | |  | Governor Mark |  | |  | Recruitment, Assessment and Selection and Appointment Process |  | |  | Managing Contracts of Employment |  | |  | Being a Governor: Human Resource Responsibility |  | |  | Understanding Data and Target Setting |  | |  | Governors and School Finance |  | |  | New Performance Management Regulations |  | |  | The Monitoring Role of the Governing Body |  | |  | The Role of the Governor in Cases of Disciplinary Exclusion from School |  | |  | The Annual Report to Parents and its Role in Communicating with Parents |  | |  | Increasing the Effectiveness of the Governing Body |  | |  |  |  | |  | **James Woodward** | | | |  | Governor Mark |  | |  | Governor Mark |  | |  | Governor Mark |  | |  |  |  | | | |  |
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**Valerie Joyce**

National College Safeguarding Training