

GOVERNORS

Governors are like a board of Directors and make decisions about how the school is run. They meet at least once a term at school.

Governors are appointed to help:

Decide what is taught

Set standards on behaviour

Interview and select staff

Decide how the school budget is spent

School Governors have legal duties, powers and responsibilities. They act together, they cannot act individually.

School Governors are:

Parents

Staff at the school

Local authority representatives

Co-opted community representatives

Why are parents on the Governing Body?

Parent governors bring the views of parents to the Governing Body, but they speak and act as individuals. They have equal status in the work of the Governing Body and have voting rights.

What Parent Governors are expected to do?

Parent Governors can make sure that all communications with parents are both informative and easy to read, describe the activities in everyday language and avoid the use of jargon. The Governors can ensure that parents have easy access to information.

What do Governors do?

The Governors meet at least once a term.

The Head teacher presents a report on all school activities, curriculum, finance and staffing matters. Discussions range over many issues, such as the state of the grounds and buildings, deployment of staff, the progress of learning of the pupils, finance, health and safety, wellbeing. There is a committee for Finance and Staffing, Premises/Health and Safety/Wellbeing and a working party for the Curriculum. Copies of reports and the minutes of meetings are available in school for parents to read, along with the instruments and articles of Government. The governors are all unpaid volunteers and have received no travel or subsistence allowance this year.

List of current Governors:

| | | |
|---------------------------------|---|---|
| LA Governor Chair | Mr. Stephen Beckley | Appointment date: 01.9.04 Term of Office: 01.09.20 Expiry date:31.8.2024 |
| Co-opted Governor Vice Chair | Mrs. Pauline Whitehead | Appointment date: 17.6.2023 Term of Office: 10.06.2023 Expiry date: 09.06.2027 |
| Co-opted Governor | Mrs. Ann Hanaghan | Appointment date: 20.02.21 Term of Office: 22.02.21 Expiry date: 21.2.2025 |
| Co-opted Governor | Mr. Ian Hartley | Appointment date: 10.06.15 Term of Office: 10.06.23 Expiry date: 09.06.2027 |
| Co-opted Governor | Mrs. Susan Gee | Appointment date: 10.06.15 Term of Office: 10.06.23 Expiry date: 09.06.2027 |
| Co-opted Governor | Mrs Janet Morrish | Appointment date: 27.4.23 Term of Office: 13.6.27 Expiry date: 12.6.27 |
| Co-opted Governor | Mrs. Jill Hudson | Appointment date: 08.10.18 Term of Office: 1.10.22 Expiry date: 30.9.26 |
| Co-opted Governor | Mr. James Woodward | Appointment date: 10.06.15 Term of Office: 10.06.23 Expiry date: 09.06.2027 |
| Parent Governor | Ms. Jenny Allen | Appointment date: 15.10.21 Term of Office: 15.10.21 Expiry date: 14.10.2025 |
| Parent Governor | Miss Liz Rudd | Appointment date: 02.11.20 Term of Office: 02.11.20 Expiry date: 1.11.2024 |
| Parent Governor | Mrs. Helen Singleton | Appointment date: 14.10.19 Term of Office: 07.11.19 Expiry date: 13.10.2023 |
| Staff Governor | Miss Melanie Platt c/o Buckstones School | Appointment date: 10.3.23 Term of Office: 10.3.23 Expiry date: 9.3.27 |
| Co-opted Governor | Mr James Mannix | Appointment date: 1.2.23 Term of Office: 1.2.23 Expiry date: 31.1.27 |
| Co-opted Governor | Mrs. Valerie Joyce | Appointment date: 01.9.22 Term of Office: 01.09.22 Expiry date: 31.8.2026 |
| Head teacher | Miss Sarah Healey c/o Buckstones School | Appointment date: 1.9.2002 |

| Type | Name of Governor | Last Full Governors Attended |
|---------------------------------|--|------------------------------|
| LA Governor Chair | Mr. Stephen Beckley | 14.6.23 |
| Co-opted Governor Vice Chair | Mrs. Pauline Whitehead | 1.2.23 |
| Co-opted Governor | Mrs. Ann Hanaghan | 1.2.23 |
| Co-opted Governor | Mr. Ian Hartley | 14.6.23 |
| Co-opted Governor | Mrs. Susan Gee | 03.11.21 |
| Co-opted Governor | Mrs. Val Joyce | 14.6.23 |
| Co-opted Parent Governor | Mrs. Jill Hudson | 14.6.23 |
| Co-opted Parent Governor | Mr. James Woodward | 14.6.23 |
| Parent Governor | Miss Liz Rudd | 14.6.23 |
| Parent Governor | Mrs. Helen Singleton | 14.6.23 |
| Staff Governor | Miss Melanie Platt | 14.6.23 |
| Co-opted Governor | Mr James Mannix | 1.2.23 |
| Parent Governor | Ms. Jenny Allen | 14.6.23 |
| Co-opted Governor | Mrs Janet Morrish | 14.6.23 |
| Staff Governor | Miss Melanie Platt | 14.6.23 |
| Head teacher | Miss Sarah Healey c/o Buckstones School | 14.6.23 |

| Committee Membership | | Business, Pecuniary and Personal Interest | Last meeting attended |
|--|------------------------|---|--|
| Staffing Significant Change Pay/Finance Premises/Health and Safety/Wellbeing/Health and Safety Link Governor GDPR HR Policy | Mr. Stephen Beckley | None 14.6.23 | Pay/Finance - 19.6.23 Premises/Health and Safety/Wellbeing - 22.11.22 |
| Curriculum Staffing Significant Change Pupil Discipline Premises/Health and Safety/Wellbeing/Health and Safety Appeals SEND Governor Analyse Information and Data | Mrs. Pauline Whitehead | None 19.1.23 | Curriculum - 24.1.23 Pay/Finance - 8.11.22 Premises/Health and Safety/Wellbeing - 22.11.22 |
| Premises/Health and Safety/Wellbeing/Health and Safety Health and Safety Attendance | Mr. Ian Hartley | None 14.6.23 | Premises/Health and Safety/Wellbeing - 27.6.23 |
| Curriculum Premises/Health and Safety/Wellbeing/Health and Safety Staffing Appeals Pupil Absence Pupil Discipline Child Protection/Safeguarding Governor | Mrs. Susan Gee | None 24.01.22 | Curriculum - 25.01.22 Premises/Health and Safety/Wellbeing - 29.06.21 |
| Curriculum Literacy Governor SEND | Mrs. Jill Hudson | Parent 27.10.22 | Curriculum - 20.09.22 |
| Significant Change Pay/Finance I.T. Governor Financial Health and Efficiency Significant Change I.T. Digital and Remote Learning | Mr. James Woodward | Parent 5.6.23 | Pay/Finance - 19.6.23 |

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|--|--|---|--|
| Premises/Health and Safety/Wellbeing/Health and Safety Pay/Finance | Miss Liz Rudd | Parent 02.11.22 | Pay/Finance - 8.11.22 Premises/Health and Safety/Wellbeing - 08.03.22 |
| Curriculum Pupil Discipline Premises/Health and Safety/Wellbeing/Health and Safety Closing the Gap for EAL Learners EMHW Science Governor | Mrs. Helen Singleton | Parent 12.6.23 | Curriculum - 2.5.23 Premises/Health and Safety/Wellbeing - 22.11.22 |
| Curriculum History and Geography Maths, | Mrs Anne Hanaghan | Governor at another Oldham School 26.3.23 | Curriculum - 2.5.23 |
| Curriculum Pupil Absence EYFS | Ms. Jenny Allen | None 8.6.23 | Curriculum- 3.5.22 |
| Pay/Finance | Mr James Mannix | Parent of a child in school 30.11.22 | Pay/Finance - 19.6.23 |
| Curriculum Staffing Pay/Finance Premises/Health and Safety/Wellbeing/Health and Safety | Miss Sarah Healey c/o Buckstones School | None 1.2.23 | Curriculum - 2.5.23 Pay/Finance - 19.6.23 Premises/Health and Safety/Wellbeing - 27.6.23 |
| Curriculum Premises/Health and Safety/Wellbeing/Health and Safety | Mrs Valerie Joyce | None 5.6.23 | Curriculum - 2.5.23 Premises/Health and Safety/Wellbeing - 27.6.23 |
| Pay/Finance | Mrs Janet Morrish | None 27.4.23 | Pay/Finance - 19.6.23 |
| | Miss Melanie Platt | 14.6.23 | |

| Governor meeting | Agenda |
|---|---|
| Full Governors - 14.6.23 | <p>During the meeting the Governors:</p> <ul style="list-style-type: none"> • Received a report outlining what we have been doing in school which included reviewing the recent pupil questionnaire • Reviewed the School Development Plan • Received a report from our School Improvement Partner • Discussed Oldham Safeguarding Children Partnership School Safeguarding Audit • Received reports from committees • Received a Safeguarding report from the Safeguarding Governor • Reported on the fire drill and lockdown drill |
| Curriculum Committee Meeting - 2.5.23 | <p>During the meeting the Governors agreed and discussed:</p> <ul style="list-style-type: none"> • Reading Policy • Foundation Subject Assessments • Standards' report |
| Pay/Finance - 19.6.23 | <p>During the meeting the Governors discussed and/or agreed:</p> <ul style="list-style-type: none"> • Agreed the new budget • Agreed the Devolved Spend • Agreed the Utilisation of Balances |
| Premises/Health and Safety/Wellbeing/Health and Safety/Safeguarding - 27.6.23 | <p>During the meeting the Governors reviewed and/or agreed :</p> <ul style="list-style-type: none"> • Health and Safety Audit • Lettings Policy • Action Plan from Safeguarding and Prevent Audits • Health and Safety Policy • Critical Incident Plan • Stress Policy • Lone Working Policy • Violence and Aggression Policy • Fire Risk Assessment and Procedures |

Governors Training

Jenny Allen

- The Prevent Duty: Putting Statutory Guidance into Practice| Primary 3rd Jan 2023
- Annual Certificate in Safeguarding for School Governors (2022-23) 25th Nov 2022
- New Governors Induction Training (3 session course) 10th May 2022
- New Governors Induction Training (3 session course) 3rd May 2022
- Supporting Children with Speech Sound Difficulties 27th Apr 2022
- New Governors Induction Training (3 session course) 26th Apr 2022
- Health & Safety Responsibilities of a School Governor 16th Mar 2022
- Promoting the Education of Children Looked After and Children with a Social Worker 14th Mar 2022
- GovernorHub Tour 11th Nov 2021
- Prevent Online Training Course 31st Oct 2021

Stephen Beckley

- Annual Certificate in Safeguarding for School Governors (2022-23) 15th Nov 2023
- The Prevent Duty: Putting Statutory Guidance into Practice| Primary 13th Dec 2022
- Chairs Briefing & Professional Development 18th Jan 2022
- Ofsted Training in School 11th Jan 2022
- Chairs Briefing & Professional Development 20th Sep 2021
- Chairs Briefing & Professional Development 20th May 2021
- Chairs Briefing & Professional Development 21st Jan 2021
- Chairs Briefing & Professional Development 16th Jan 2020
- SEND - Ofsted and Oldham's Inclusion Strategy 16th Jan 2020
- Chairs Briefing & Professional Development 16th May 2017
- Chairs Briefing & Professional Development 22nd Sep 2016
- Chairs Briefing & Professional Development 25th Sep 2014

Susan Gee

- Ofsted Training in School 11th Jan 2022
- Preparation for Ofsted and Effective Challenge 1st Nov 2021
- Exclusion and Fair Access Training 13th May 2021
- Safeguarding 11th May 2021
- Safeguarding e learning module 24th Nov 2020
- Keeping Children Safe in Education 2020 - Governor Responsibility 10th Nov 2020
- Safer Recruitment 9th Jan 2020
- WRAP (Workshop Raising Awareness of Prevent) 31st Oct 2019
- Introduction to Safeguarding - Governors Responsibilities 29th Jun 2016
- Induction for New Governors 3/3 2nd Feb 2016

- Induction for New Governors 2/3 26th Jan 2016
- Induction for New Governors 1/3 19th Jan 2016

Ann Hanaghan

- How CPOMS and StaffSafe can enable governing bodies to ensure the quality of school safeguarding procedures 28th Feb 2023
- The Prevent Duty: Putting Statutory Guidance into Practice| Primary 25th Feb 2023
- Annual Certificate in Safeguarding for School Governors (2022-23) 16th Feb 2023
- Chairs Briefing & Professional Development 18th Jan 2022
- Developing the role of the governor 21st Jun 2021
- Prevent Online Training Course 18th Apr 2021
- Safeguarding eLearning Module 11th Apr 2021
- Chairs Briefing & Professional Development 21st Jan 2021
- Preparation for Ofsted and Effective Challenge 24th Feb 2020
- Chairs Briefing & Professional Development 16th Jan 2020
- SEND - Ofsted and Oldham's Inclusion Strategy 16th Jan 2020
- Promoting the Educational Needs of Looked After & Previously Looked After Children 15th Oct 2019
- Governing Body Succession Planning Workshop 4th Jun 2019
- Governor Mark - Impact Statements 12th May 2014
- Governor Mark - Support and Challenge 31st Mar 2014
- Getting to Good - Session 1 26th Mar 2014
- Governor Mark - Strategic Leadership and Statutory Responsibilities 20th Jan 2014
- Governor Mark 13th Nov 2013
- Headteacher and Teacher Appraisal - Governors Responsibilities 11st Oct 2012

Ian Hartley

- Prevent Awareness 11th Jan 2023
- Prevent Training 26th Jan 2022
- Ofsted Training In School 11th Jan 2022
- Health & Safety Responsibilities of a School Governor 10th Nov 2021
- Preparation for Ofsted and Effective Challenge 1st Nov 2021
- Health & Safety Management for School Governors 26th May 2021
- Attendance Training for School Governors 12th May 2021
- Preparation for Ofsted and Effective Challenge 24th Feb 2020
- Health & Safety Management for School Governors 17th Jul 2019
- Understanding Data and Target Setting 31st Jan 2017
- Governor Mark 1st Apr 2014
- Governor Mark 27th Jun 2013
- Governor Mark 7th Nov 2012
- Induction for New Governors 3/3 28th Nov 2007
- Induction for New Governors 2/3 21st Nov 2007

- Induction for New Governors 1/3 14th Nov 2007

Sarah Healey

- Governor Mark 1st Apr 2014
- Governor Mark 27th Jun 2013
- Governor Mark 16th May 2013
- Improving Staff Attendance and Managing Absence from Work 2nd May 2007

Melanie Platt - Deputy Headteacher

- Induction for New Governors 2/2 6th May 2008
- Induction for New Governors ½ 29th Apr 2008

Elizabeth Rudd

- A Governor Toolkit to a Wellbeing Conversation: How to Support Heads and SLT in your role 1st Mar 2022
- Keeping Children Safe in Education - Governor Responsibility Training 23rd Nov 2021
- Wellbeing for Education Return for Governors and Trustees 9th Dec 2020

Helen Singleton

- Prevent Training 28th Jan 2022
- Ofsted Training in School 11th Jan 2022
- Mental Health Champions Foundation (Place2be) 1st Oct 2021
- Preparation for Ofsted and Effective Challenge 14th May 2019
- Health and Wellbeing and Neuroscience 28th Jun 2018
- Induction for New Governors 3/3 2nd Feb 2016
- Induction for New Governors 2/3 26th Jan 2016
- Induction for New Governors 1/3 19th Jan 2016

Pauline Whitehead

- Safer Recruitment 19th Jan 2023
- Governor webinar | Supporting digital strategies in your schools 21st Apr 2021
- GovernorHub Tour 22nd Feb 2021
- Girlguiding UK - 'A Safe Space' Level 3 Safeguarding Training 30th Oct 2020
- The Art of Taking the Chair 12th Jun 2017
- Chairs Briefing & Professional Development 9th Jan 2017
- Understanding the FFT Dashboard for Governors 19th Nov 2015
- Governor Mark 27th Jun 2013
- Governor Mark 16th May 2013
- Recruitment, Assessment and Selection and Appointment Process 24th Feb 2009
- Managing Contracts of Employment 19th Jan 2009
- Being a Governor: Human Resource Responsibility 5th Mar 2008
- Understanding Data and Target Setting 27th Feb 2008
- Governors and School Finance 20th Feb 2008
- New Performance Management Regulations 27th Mar 2007

- *The Monitoring Role of the Governing Body 22nd Mar 2007*
- *The Role of the Governor in Cases of Disciplinary Exclusion from School 13th Mar 2007*
- *The Annual Report to Parents and its Role in Communicating with Parents 12th Jul 2004*
- *Increasing the Effectiveness of the Governing Body 24th Nov 2003*

James Woodward

- *Governor Mark 1st Apr 2014*
- *Governor Mark 27th Jun 2013*
- *Governor Mark 16th May 2013*

James Mannix

- *Certificate in the Prevent Duty (2022-23) 14th Sep 2022*