

# GOVERNORS

Governors are like a board of Directors and make decisions about how the school is run. They meet at least once a term at school.

## Governors are appointed to help:

Decide what is taught

Set standards on behaviour

Interview and select staff

Decide how the school budget is spent

School Governors have legal duties, powers and responsibilities. They act together, they cannot act individually.

## School Governors are:

Parents

Staff at the school

Local authority representatives

Co-opted community representatives

## Why are parents on the Governing Body?

Parent governors bring the views of parents to the Governing Body, but they speak and act as individuals. They have equal status in the work of the Governing Body and have voting rights.

## What Parent Governors are expected to do?

Parent Governors can make sure that all communications with parents are both informative and easy to read, describe the activities in everyday language and avoid the use of jargon. The Governors can ensure that parents have easy access to information.

## What do Governors do?

The Governors meet at least once a term.

The Head teacher presents a report on all school activities, curriculum, finance and staffing matters. Discussions range over many issues, such as the state of the grounds and buildings, deployment of staff, the progress of learning of the pupils, finance, health and safety, wellbeing. There is a committee for Finance and Staffing, Premises/Health and Safety/Wellbeing and a working party for the Curriculum. Copies of reports and the minutes of meetings are available in school for parents to read, along with the instruments and articles of Government. The governors are all unpaid volunteers and have received no travel or subsistence allowance this year.

**List of current Governors:**

LA Governor Chair	Mr. Stephen Beckley	Appointment date: 01.9.04 Term of Office: 01.09.20 Expiry date:31.8.2024
Co-opted Governor	Mrs. Pauline Whitehead	Appointment date: 17.6.2003 Term of Office: 10.06.2023 Expiry date: 09.06.2027
Co-opted Governor	Mrs. Ann Hanaghan	Appointment date: 20.02.21 Term of Office: 22.02.21 Expiry date: 21.2.2025
Co-opted Governor	Mr. Ian Hartley	Appointment date: 10.06.15 Term of Office: 10.06.23 Expiry date: 09.06.2027
Co-opted Governor	Mrs. Susan Gee	Appointment date: 10.06.15 Term of Office: 10.06.23 Expiry date: 09.06.2027
Co-opted Governor	Mrs Janet Morrish	Appointment date: 27.4.23 Term of Office: 13.6.27 Expiry date: 12.6.27
Co-opted Governor	Mrs. Jill Hudson	Appointment date: 08.10.18 Term of Office: 1.10.22 Expiry date: 30.9.26
Co-opted Governor Vice Chair	Mr. James Woodward	Appointment date: 10.06.15 Term of Office: 10.06.23 Expiry date: 09.06.2027
Parent Governor	Ms. Jenny Allen	Appointment date: 15.10.21 Term of Office: 15.10.21 Expiry date: 14.10.2025
Parent Governor	Miss Liz Rudd	Appointment date: 02.11.20 Term of Office: 02.11.20 Expiry date: 1.11.2024
Co-opted Governor	Mrs. Helen Singleton	Appointment date: 14.10.19 Term of Office: 1.11.23 Expiry date: 31.10.27
Staff Governor	Miss Melanie Platt c/o Buckstones School	Appointment date: 10.3.23 Term of Office: 10.3.23 Expiry date: 9.3.27
Parent Governor	Mr John Starkey	Appointment date: 22.9.23 Term of Office: 22.9.23 Expiry date: 21.9.27
Co-opted Governor	Mrs. Valerie Joyce	Appointment date: 01.9.22 Term of Office: 01.09.22 Expiry date: 31.8.2026
Head teacher	Miss Sarah Healey c/o Buckstones School	Appointment date: 1.9.2002

Type	Name of Governor	Last Full Governors Attended
LA Governor Chair	Mr. Stephen Beckley	12.6.24
Co-opted Governor	Mrs. Pauline Whitehead	12.6.24
Co-opted Governor	Mrs. Ann Hanaghan	12.6.24
Co-opted Governor	Mr. Ian Hartley	12.6.24
Co-opted Governor	Mrs. Susan Gee	03.11.21
Co-opted Governor	Mrs. Val Joyce	12.6.24
Co-opted Parent Governor	Mrs. Jill Hudson	12.6.24
Co-opted Governor Vice Chair	Mr. James Woodward	12.6.24
Parent Governor	Miss Liz Rudd	31.1.24
Co-opted Governor	Mrs. Helen Singleton	12.6.24
Staff Governor	Miss Melanie Platt	12.6.24
Parent Governor	Mr John Starkey	12.6.24
Parent Governor	Ms. Jenny Allen	12.6.24
Co-opted Governor	Mrs Janet Morrish	12.6.24
Head teacher	Miss Sarah Healey c/o Buckstones School	12.6.24

Governor meeting	Agenda
Full Governors - 12.6.24	<p>During the meeting the Governors:</p> <ul style="list-style-type: none"> <li>• Received a report outlining what we have been doing in school; including reports from individual committees (Premises, Curriculum and Finance)</li> <li>• Reviewed the School Development Plan</li> <li>• Adopted the following policies: SEND, Family Leave, Managing Change, Flexible Working and Special Leave</li> <li>• Received a report from the Chair</li> <li>• Received reports from Governors who had visited the school to discuss safeguarding with the safeguarding lead and pupils, Maths. and SEND.</li> <li>• Reported on the fire drill and lockdown drill</li> </ul>
Curriculum Committee Meeting - 30.2.24	<p>During the meeting the Governors agreed and discussed:</p> <ul style="list-style-type: none"> <li>• Assessment Policy</li> <li>• Foundation Stage Assessment</li> <li>• End of Year Reports</li> </ul>
Pay/Finance - 21.5.24	<p>During the meeting the Governors discussed and/or agreed:</p> <ul style="list-style-type: none"> <li>• New budget - overview</li> <li>• Utilisation of Balances</li> <li>• Staffing update</li> </ul>
Premises/Health and Safety/Wellbeing/Health and Safety/Safeguarding - 28.6.24	<p>During the meeting the Governors reviewed and/or agreed:</p> <ul style="list-style-type: none"> <li>• Health and Safety Audit</li> <li>• Health and Safety Policy</li> <li>• Critical Incident Plan</li> <li>• Stress Policy and Risk assessment</li> <li>• Lone Working Policy</li> <li>• Policy for Dealing with Violence and Aggression</li> <li>• New and Expectant Mothers' Policy</li> <li>• Swimming and Water Safety Policy</li> <li>• Health and Safety Walk around school</li> </ul>

Committee Membership		Business, Pecuniary and Personal Interest	Last meeting attended
Staffing Significant Change Pay/Finance Premises/Health and Safety/Wellbeing/Health and Safety Link Governor GDPR HR Policy Head Teacher Performance Review	Mr. Stephen Beckley	None 12.6.24	Pay/Finance - 21.5.24 Premises/Health and Safety/Wellbeing - 28.6.24
Curriculum Staffing Significant Change Pupil Discipline Premises/Health and Safety/Wellbeing/Health and Safety Appeals SEND Governor Head Teacher Performance Review	Mrs. Pauline Whitehead	None 5.6.24	Curriculum - 23.1.24 Pay/Finance - 21.5.24 Premises/Health and Safety/Wellbeing - 28.6.24
Premises/Health and Safety/Wellbeing/Health and Safety Health and Safety Attendance	Mr. Ian Hartley	None 23.1.24	Premises/Health and Safety/Wellbeing - 28.6.24
Curriculum Premises/Health and Safety/Wellbeing/Health and Safety Staffing Appeals Pupil Absence Pupil Discipline Child Protection/Safeguarding Governor	Mrs. Susan Gee	None 1.11.23	Curriculum - 30.4.24 Premises/Health and Safety/Wellbeing - 5.3.24
Curriculum Literacy Governor SEND	Mrs. Jill Hudson	Parent 31.10.23	Curriculum - 23.1.24
Significant Change Pay/Finance I.T. Governor Financial Health and Efficiency Significant Change I.T. Digital and Remote Learning Head Teacher Performance Review	Mr. James Woodward	None 30.1.24	Pay/Finance - 21.5.24
Premises/Health and Safety/Wellbeing/Health and Safety	Mrs Liz Rudd	Parent 30.1.24	Pay/Finance - 21.5.24

Pay/Finance			Premises/Health and Safety/Wellbeing - 28.6.24
Curriculum Pupil Discipline Premises/Health and Safety/Wellbeing/Health and Safety Closing the Gap for EAL Learners EMHW Science Governor	Mrs. Helen Singleton	Parent 11.6.24	Curriculum - 30.4.24 Premises/Health and Safety/Wellbeing - 28.6.24
Curriculum History and Geography Maths,	Mrs Anne Hanaghan	Governor at another Oldham School 25.1.24	Curriculum - 30.4.24
Curriculum Pupil Absence EYFS	Ms. Jenny Allen	Parent 31.10.23	Curriculum- 30.4.24
Pay/Finance Analyse data	Mr John Starkey	Parent 9.6.24	Pay/Finance - 21.5.24
Curriculum Staffing Pay/Finance Premises/Health and Safety/Wellbeing/Health and Safety	Miss Sarah Healey c/o Buckstones School	None 27.3.24	Curriculum - 30.4.24 Pay/Finance - 21.5.24 Premises/Health and Safety/Wellbeing - 28.6.24
Curriculum Premises/Health and Safety/Wellbeing/Health and Safety Safeguarding R.E. Art	Mrs Valerie Joyce	None 31.10.23	Curriculum - 30.4.24 Premises/Health and Safety/Wellbeing - 28.6.24
Pay/Finance	Mrs Janet Morrish	None 10.10.23	Pay/Finance - 21.5.24
	Miss Melanie Platt	None 31.1.24	

## Governors Training

### **Jenny Allen**

- Safeguarding E-learning Module (Oldham LSCB) 16 October 2023
- Home Office Prevent Refresher 6 October 2023
- Prevent Refresher Awareness Course 8 June 2023
- The Prevent Duty: Putting Statutory Guidance into Practice | Primary 3 January 2023
- The National College, Annual Certificate in Safeguarding for School Governors 25 November 2022
- Understanding Acronyms and Terminology to Enhance Comprehension of Safeguarding | Primary 16 November 2022
- NSPCC - Charity Trustees: your duties to safeguard and protect 28 June 2022
- Trauma and Mental Health-Informed Schools & Communities Training for School Governors 17 May 2022 Oldham Training and Resources
- Governor Induction Training (3 session course) 10 May 2022 Oldham Training and Resources
- Governor Induction Training (3 session course) 3 May 2022 Oldham Training and Resources
- Supporting Children with Speech Sound Difficulties 27 April 2022
- Governor Induction Training (3 session course) 26 April 2022 Oldham Training and Resources
- Health & Safety Responsibilities of a School Governor 16 March 2022 Oldham Training and Resources
- Promoting the Education of Children Looked After and Children with a Social Worker 14 March 2022 Oldham Training and Resources
- GovernorHub Tour 11 November 2021 Oldham Training and Resources
- Prevent Online Training Course 31 October 2021

### **Stephen Beckley**

- Chairs Briefing & Professional Development 7 May 2024 Oldham Training and Resources
- Chairs Briefing & Professional Development 21 September 2023 Oldham Training and Resources
- Chairs Briefing & Professional Development 17 January 2023 Oldham Training and Resources
- The Prevent Duty: Putting Statutory Guidance into Practice - Primary 13 December 2022
- National College Annual Certificate for Safeguarding in Education 2022/23 15 November 2022
- Chairs Briefing & Professional Development 19 May 2022 Oldham Training and Resources
- Chairs Briefing & Professional Development 18 January 2022 Oldham Training and Resources
- Ofsted Training in School 11 January 2022

Chairs Briefing & Professional Development and Resources	20 September 2021	Oldham Training
Chairs Briefing & Professional Development Resources	20 May 2021	Oldham Training and Resources
Chairs Briefing & Professional Development and Resources	21 January 2021	Oldham Training
Chairs Briefing & Professional Development	16 January 2020	
SEND - Ofsted and Oldham's Inclusion Strategy	16 January 2020	
Chairs Briefing & Professional Development	16 May 2017	
Chairs Briefing & Professional Development	22 September 2016	
Chairs Briefing & Professional Development	25 September 2014	

### **Susan Gee**

- Cyber Security Online Training 7 April 2024
- Keeping Children Safe in Education - Governor Responsibility Training 31 January 2024 Oldham Training and Resources
- Prevent refresher 6 October 2023
- Ofsted Training in School 11 January 2022
- Preparation for Ofsted and Effective Challenge 1 November 2021 Oldham Training and Resources
- Exclusion and Fair Access Training 13 May 2021 Oldham Training and Resources
- Safeguarding 11 May 2021
- Safeguarding e learning module 24 November 2020
- Keeping Children Safe in Education 2020 - Governor Responsibility 10 November 2020
- Safer Recruitment 9 January 2020
- WRAP (Workshop Raising Awareness of Prevent) 31 October 2019
- Introduction to Safeguarding - Governors Responsibilities 29 June 2016
- Induction for New Governors 3/3 2 February 2016
- Induction for New Governors 2/3 26 January 2016
- Induction for New Governors 1/3 19 January 2016

### **Ann Hanaghan**

- Chairs Briefing & Professional Development 21 September 2023 Oldham Training and Resources
- SEND and Safeguarding South Failsworth 26 April 2023
- Reading South Failsworth 27 March 2023
- Enabling governors to ensure Safeguarding procedures CPOMS 28 February 2023
- Annual Certificate in Safeguarding for school Governors 2022-2023 16 February 2023
- Webinar NGA Inspection and Governance 31 January 2023
- OFSTED preparation at South Failsworth School 31 January 2023
- Prevent training NGA 31 January 2023
- Webinar OFSTED via GovernorHub 29 January 2023



- Chairs Briefing & Professional Development 17 January 2023 Oldham Training and Resources
- SEND South Failsworth School 14 November 2022
- Phonics at South Failsworth 4 July 2022
- Curriculum focus on History and Geography South Failsworth School 21 March 2022
- Chairs Briefing & Professional Development 18 January 2022 Oldham Training and Resources
- Retrieval practice South Failsworth School 15 November 2021
- Developing the role of the governor 21 June 2021
- Prevent Online Training Course 18 April 2021
- Safeguarding eLearning Module 11 April 2021
- Chairs Briefing & Professional Development 21 January 2021 Oldham Training and Resources
- Preparation for Ofsted and Effective Challenge 24 February 2020
- Chairs Briefing & Professional Development 16 January 2020
- SEND - Ofsted and Oldham's Inclusion Strategy 16 January 2020
- Promoting the Educational Needs of Looked After & Previously Looked After Children 15 October 2019
- Governing Body Succession Planning Workshop 4 June 2019
- Governor Mark - Impact Statements 12 May 2014
- Governor Mark - Support and Challenge 31 March 2014
- Getting to Good - Session 1 26 March 2014
- Governor Mark - Strategic Leadership and Statutory Responsibilities 20 January 2014
- Governor Mark 13 November 2013
- Headteacher and Teacher Appraisal - Governors Responsibilities

### **Ian Hartley**

- Safeguarding For Governors 10 January 2023
- Prevent Training 26 January 2022
- Ofsted Training In School 11 January 2022
- Health & Safety Responsibilities of a School Governor 10 November 2021  
Oldham Training and Resources
- Preparation for Ofsted and Effective Challenge 1 November 2021 Oldham Training and Resources
- Health & Safety Management for School Governors 26 May 2021 Oldham Training and Resources
- Attendance Training for School Governors 12 May 2021 Oldham Training and Resources
- Preparation for Ofsted and Effective Challenge 24 February 2020
- Health & Safety Management for School Governors 17 July 2019
- Understanding Data and Target Setting 31 January 2017
- Governor Mark 1 April 2014
- Governor Mark 27 June 2013
- Governor Mark 7 November 2012
- Induction for New Governors 3/3 28 November 2007
- Induction for New Governors 2/3 21 November 2007

- Induction for New Governors 1/3 14 November 2007

### **Sarah Healey**

- Governor Mark 1st Apr 2014
- Governor Mark 27th Jun 2013
- Governor Mark 16th May 2013
- Improving Staff Attendance and Managing Absence from Work 2nd May 2007

### **Melanie Platt - Deputy Headteacher**

- Induction for New Governors 2/2 6th May 2008
- Induction for New Governors  $\frac{1}{2}$  29th Apr 2008

### **Elizabeth Rudd**

- A Governor Toolkit to a Wellbeing Conversation: How to Support Heads and SLT in your role 1st Mar 2022
- Keeping Children Safe in Education - Governor Responsibility Training 23rd Nov 2021
- Wellbeing for Education Return for Governors and Trustees 9th Dec 2020

### **Helen Singleton**

- The National College Prevent Training 22 September 2022
- Safeguarding Children Level 2 14 September 2022
- Prevent Training 28 January 2022
- Ofsted Training In School 11 January 2022
- Mental Health Champions Foundation (Place2be) 1 October 2021
- Preparation for Ofsted and Effective Challenge 14 May 2019
- Health and Wellbeing and Neuroscience 28 June 2018
- Induction for New Governors 3/3 2 February 2016
- Induction for New Governors 2/3 26 January 2016
- Induction for New Governors 1/3 19 January 2016

### **Pauline Whitehead**

- Safeguarding eLearning Module 27<sup>th</sup> Sept 2023
- Safer Recruitment 19<sup>th</sup> Jan 2023
- Governor webinar | Supporting digital strategies in your schools 21st Apr 2021
- GovernorHub Tour 22nd Feb 2021
- Girlguiding UK - 'A Safe Space' Level 3 Safeguarding Training 30th Oct 2020
- The Art of Taking the Chair 12th Jun 2017
- Chairs Briefing & Professional Development 9th Jan 2017
- Understanding the FFT Dashboard for Governors 19th Nov 2015
- Governor Mark 27th Jun 2013
- Governor Mark 16th May 2013
- Recruitment, Assessment and Selection and Appointment Process 24th Feb 2009
- Managing Contracts of Employment 19th Jan 2009
- Being a Governor: Human Resource Responsibility 5th Mar 2008

- Understanding Data and Target Setting 27th Feb 2008
- Governors and School Finance 20th Feb 2008
- New Performance Management Regulations 27th Mar 2007
- The Monitoring Role of the Governing Body 22nd Mar 2007
- The Role of the Governor in Cases of Disciplinary Exclusion from School 13th Mar 2007
- The Annual Report to Parents and its Role in Communicating with Parents 12th Jul 2004
- Increasing the Effectiveness of the Governing Body 24th Nov 2003

### **James Woodward**

- Safer Recruitment 13<sup>th</sup> Jan 2023
- The Prevent Duty: Putting Statutory Guidance into Practice| Primary 9<sup>th</sup> Jan 2023
- Annual Certificate in Safeguarding for School Governors (2022-23) 11<sup>th</sup> Nov 2022
- Governor Mark 1st Apr 2014
- Governor Mark 27th Jun 2013
- Governor Mark 16th May 2013

### **John Starkey**

- The 2024 School Governance Guides (with Better Governor) 9 May 2024
- Cyber Security Training for School Staff 6 April 2024
- Using Data to Support and Challenge Performance 15 November 2023  
Oldham Training and Resources
- Prevent training 27 September 2023

### **Jill Hudson**

- Special Educational Needs and Disabilities for School Governors
- The Prevent Duty: Putting Statutory Guidance into Practice| Primary 16<sup>th</sup> Dec 2022
- Recognising and Responding to Low-Level Safeguarding Concerns in Line with Statutory Requirements | Primary 30<sup>th</sup> Nov 2022

### **Janet Morrish**

- Cyber Security 30 April 2024
- Attendance & Exclusion and Fair Access 12 March 2024 Oldham Training and Resources
- Keeping Children Safe in Education - Governor Responsibility Training 6 June 2023 Oldham Training and Resources
- Prevent 31 May 2023
- Using Wellbeing Conversations and Psychological First Aid to Support Staff and Senior Leaders 17 May 2023 Oldham Training and Resources
- Wellbeing for Education Return for Governors and Trustees 9 December 2020

- Keeping Children Safe in Education 2020 - Governor Responsibility 10 November 2020
- Health & Safety Management for School Governors 23 October 2019
- Introduction to Safeguarding - Governors Responsibilities 24 January
- Analyse School Performance 30 November 2017
- Using Questions and Other Strategies to Hold the School Leadership to Account 6 November 2017
- Governors and School Finance 23 March 2017
- Governors and School Finance 16 March 2017
- The Art of Taking the Chair 17 January 2017
- Preparation for Ofsted and Effective Challenge 24 November 2016
- Governors and School Finance 19 July 2005
- Induction for New Governors 2/2 10 March 2005
- Induction for New Governors 1/2 3 March 2005

### **Valerie Joyce**

- Cyber Security Training for School Staff 10 April 2024
- Health & Safety Responsibilities of a School Governor 31 January 2024  
Oldham Training and Resources
- Safer Recruitment Training for School Governors (2 session course) 12 October 2023  
Oldham Training and Resources
- Safer Recruitment Training for School Governors (2 session course) 5 October 2023  
Oldham Training and Resources
- NGA Ofsted: Inspection and Governance Webinar 18 September 2023
- Oldham Safeguarding e-learning module 15 September 2023
- GOV.UK Prevent Duty Refresher Awareness Course 15 September 2023
- Safeguarding in 2022 Governors for Schools (Better Governor) Webinar 15 September 2023
- Safeguarding Webinar- Keeping Children Safe in Education 15 May 2023
- Keeping Children Safe in Education - Governor Responsibility Training 8 February 2023  
Oldham Training and Resources
- National College The Prevent Duty: Putting Statutory Guidance into Practice (Primary) 19 December 2022
- GovernorHub Tour 22 November 2022  
Oldham Training and Resources
- National College Annual Certificate in Safeguarding for School Governors 2022-2023 14 November 2022
- Governor Induction Training (3 session course) 17 October 2022  
Oldham Training and Resources
- Governor Induction Training (3 session course) 10 October 2022  
Oldham Training and Resources
- Governor Induction Training (3 session course) 3 October 2022  
Oldham Training and Resources

- Prevent Awareness Online Training 13 September 2022
- Safeguarding eLearning Module 13 September 2022